

Minutes

Board Meeting West Virginia Board of Barbers and Cosmetologists Logan, WV 11:00 a.m.

October 21, 2012

Members Present:

Michael Belcher
Justina Gabbert
Sarah Hamrick
Susan Poveromo
James (Jim) Ryan

Others Present:

Adam L. Higginbotham
Amanda D. Smith
Charlie Persinger

(See Attached Sign-In Sheet)

The meeting was called to order by Sarah Hamrick, Chairman of the State Board of Barbers and Cosmetologists at 11:11 a.m. on Sunday, October 21, 2012 at Southern Community College, Logan, WV. Roll call was taken.

The first item on the agenda was the approval of the August 19, 2012 minutes. The Chair entertained a motion to approve the minutes as presented. On motion duly made by Susan Poveromo and seconded by Justina Gabbert the motion carried.

The next item on the agenda was PCARD purchases for August and September 2012. The Chair recognized Mr. Adam L. Higginbotham, Executive Director, of the West Virginia State Board of Barbers and Cosmetologists. Mr. Higginbotham presented the PCARD purchases for August/September 2012. The Chair entertained a motion to approve the PCARD purchases as presented. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The next item on the agenda was New Business:

- **Credit hours to students that are Shampoo Assistants**
- **Salon requested Board review policy of posting inspection reports online**
- **Charleston Beauty School Inspection Report**

The Chair recognized Mr. Adam L. Higginbotham, Executive Director, of the West Virginia State Board of Barbers and Cosmetologists. The Chair entertained a motion to approve 50 hours credited towards cosmetology/barbering to students that are registered shampoo assistants more than 3 months consecutively as onetime credit hours. On motion duly made by Susan Poveromo and seconded by Rick Stache the motion carried.

Adam Higginbotham presented the information requested from the Salon requested Board review policy of posting inspection reports online, no board action required.

Adam Higginbotham presented the Charleston Beauty School Inspection Report to the Board and it was tabled to executive session to discuss additional issues.

The Chair entertained a motion to adjourn regular session and go into executive session. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried.

The next item on the agenda was Appeal of Fines. The Chair recognized Charles Persinger to present the following Appeal of Fines.

- ▶ A-0648 & A-0649 – **UPHOLD**
- ▶ B-0644 - **UPHOLD**
- ▶ C-0525 – **DISMISS** due to old process was confusing
- ▶ C-0548 - **UPHOLD**
- ▶ E-0395 - **UPHOLD**
- ▶ E-0405 - **UPHOLD**
- ▶ E-0409 - **UPHOLD**
- ▶ E-0420 – **WAIVE MONETARY FINE BUT VIOLATION STILL STANDS**

The Chair entertained a motion to **UPHOLD** the following fines: A-0648, A-0649, B-0644, C-0548, E-0395, E-0405 and E-0409. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The Chair entertained a motion to **DISMISS** the following fines: C-0525. On motion duly made by Susan Poveromo and seconded by Michael Belcher the motion carried.

The Chair entertained a motion to **WAIVE THE MONETARY FINE BUT VIOLATION STILL STANDS** on fine: E-0420. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried.

The Chair entertained a motion to make it Board Policy to hold any applications that have pending complaints. On motion duly made by Rick Stache and seconded by Susan Poveromo the motion carried.

On motion duly made by Justina Gabbert and seconded by Rick Stache the following decisions were made in reference to matters discussed in Executive Session:

The next item on the agenda was applications for review:

- CRYSTAL TRANG NGUYEN- **APPROVE**
- KIEN THI DO & SON NGUYEN- **APPROVE**
- CHARLESTON SCHOOL OF BEAUTY CULTURE- **TABLE** until attorney gets back with us
- KIMBERLY COLLINS & SAMANTHA MATCHETT- **DENY** we do not accept the hours

The next item on the agenda was Old Business:

- **Investigation Review**
- **Complaint Review**

The next item on the agenda was Staff Function CE Review: The Chair entertained a motion to allow Mindi to make the decisions for CE providers and the ones that are questionable to bring before the Board. Also, make all mail-in home studies and online only 2 hours per course. On motion duly made by Rick Stache and seconded by Michael Belcher the motion carried.

The next item on the agenda was complaints:

COMPLAINTS:

- A. C2013-03 –Send letter stating her cosmetology license that was issued is being rescinded until she can pass the WV state cosmetology board exam (practical, written, state law).
- B. C2013-10 – Adam will contact Chantelle, she was issued a subpoena and did not show up to the board meeting
- C. C2013-18 – no action needed
- D. C2013-11 – no action needed
- E. C2013-23 - no action needed
- F. C2013-24 - no action needed
- G. C2013-25 – no action needed

The next item on the agenda was Board Opinions. Will the Board accept hours from any school that requires student to enroll in a 2,000 hour cosmetology program or 1,800/2,000 hour barbering program? Will the Board recognize those hours? The Chair made a motion to send a letter to NACCAS that the state board will not/does not recognize any program besides what is written in our rules. On motion duly made by Justina Gabbert and seconded by Susan Poveromo the motion carried.

The Chair entertained a motion to adjourn. On motion duly made by Michael Belcher and seconded by Jim Ryan the motion carried.

Approved By: _____

Date: _____

Drafted by Amanda D. Smith

