

Minutes

Board Meeting West Virginia Board of Barbers and Cosmetologists Flatwoods, WV 1:30 a.m.

December 9, 2012

Members Present:

Michael Belcher
Justina Gabbert
Sarah Hamrick
James (Jim) Ryan

Others Present:

Adam L. Higginbotham
Amanda D. Smith
Charlie Persinger
(See Attached Sign-In Sheet)

The meeting was called to order by Sarah Hamrick, Chairman of the State Board of Barbers and Cosmetologists at 1:33 p.m. on Sunday, December 9, 2012 at Days Inn, Flatwoods, WV. Roll call was taken.

The first item on the agenda was the approval of the October 3, 2012/October 21, 2012/November 14, 2012 minutes. The Chair entertained a motion to approve the October 3, 2012 minutes as presented. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried. The Chair entertained a motion to approve the October 21, 2012 minutes as presented. On motion duly made by Rick Stache and seconded by Justina Gabbert the motion carried. The Chair entertained a motion to approve the November 14, 2012 minutes as presented. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The next item on the agenda was Board Financials (July 1st, 2012 – November 30th, 2012) (Exhibit A). The Chair recognized Mr. Adam L. Higginbotham, Executive Director, of the West Virginia State Board of Barbers and Cosmetologists. Mr. Higginbotham presented a financial review from July 1, 2012 to November 30, 2012. The Chair entertained a motion to approve the financials as presented. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The next item on the agenda was PCARD purchases for October and November 2012. The Chair recognized Mr. Adam L. Higginbotham, Executive Director, of the West Virginia State Board of Barbers and Cosmetologists. Mr. Higginbotham presented the PCARD purchases for October/November 2012. The Chair entertained a motion to approve the PCARD purchases as presented. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The next item on the agenda was Appeal of Fines. The Chair made a motion to table to executive session.

The next item on the agenda was Buena Vista School Application: The Chair entertained a motion to approve the Buena Vista School application to move to a different location. On motion duly made by Michael Belcher and seconded by Rick Stache the motion carried.

The next item on the agenda was Wyoming County Inspection Results: No action needed.

The chair opened the floor to the public so that Joe Mamone, Scott College Owner could speak about the next item on the agenda.

The next item on the agenda was Attendance Issue/Student Concerns for Attendance: The Chair entertained a motion to uphold Series 4, requirement of the attendance percentages. On motion duly made by Justina Gabbert and seconded by Michael Belcher the motion carried.

The Chair entertained a motion to adjourn regular session and go into executive session. On motion duly made by Justina Gabbert and seconded by Jim Ryan the motion carried.

On motion duly made by Justina Gabbert and seconded by Rick Stache the following decisions were made in reference to matters discussed in Executive Session:

Appeal of Fines:

- ▶ A-0683 – UPHOLD pending proof of physician that the licensee was on maternity leave
- ▶ A-0684 - UPHOLD
- ▶ A-0699 - UPHOLD
- ▶ A-0704 - UPHOLD
- ▶ A-0744 – UPHOLD
- ▶ A-0718 - DISMISS
- ▶ A-0752 - UPHOLD
- ▶ A-0753 - UPHOLD
- ▶ B-NO#1/#7/#8 – UPHOLD - write a letter stating that if there is any interference with the inspector will be called before the board. Uphold the sanitation issues.
- ▶ B-0687 – UPHOLD

- ▶ B-0688 - UPHOLD

- ▶ E-0501 – DISMISS

- ▶ E-0502 - DISMISS

- ▶ E-0509 - DISMISS

- ▶ E-0510 - DISMISS

- ▶ E-0511 - DISMISS

- ▶ E-0512 - DISMISS

- ▶ E-0513 - DISMISS

- ▶ E-0514 - DISMISS

The next item on the agenda was Election of Officers to the Board (President, Vice-President, and Secretary): The Chair entertained a motion to elect the following officers for:

President: Sarah Hamrick

Vice President: Justina Gabbert

On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The next item on the agenda was Personnel Matters: The Chair entertained a motion to grant salary increases in the following manner effective December 15, 2012: Adam Higginbotham - 10%, Amanda Smith – 12%, Mindi Stewart & Charlie Persinger – 7%, Ashley Spaulding & Ralph Reed – 3%. On motion duly made by Justina Gabbert and seconded by Rick Stache the motion carried.

The Chair entertained a motion to adjourn. On motion duly made by Michael Belcher and seconded by Jim Ryan the motion carried.

Drafted by Amanda D. Smith