



# West Virginia State Board of Barbers and Cosmetologists

1201 Dunbar Avenue  
Dunbar, West Virginia 25064  
Tel: 304.558.2924 Fax: 304.558.3450  
www.wvbbc.com

## BOOTH/CHAIR RENTAL REGISTRATION

Please complete this application in its entirety. Incomplete applications will be returned.

You must include a copy of your business registration from the State Tax Division if this is your 1st time registration.

Please check the appropriate box. This registration is for:

- 1st time registration (\$15.00 enclosed)       Change of location (\$15.00 enclosed)  
 Annual renewal (\$15.00 enclosed)       Add a location (\$15.00 enclosed)

I pay my booth rent:

- Weekly       Monthly       Quarterly       Yearly

### APPLICANT INFORMATION *Your information.*

Name	<input type="text"/>	License #	<input type="text"/>
Address	<input type="text"/>	SSN	<input type="text"/>
City	<input type="text"/>	State	<input type="text"/>
		Zip Code	<input type="text"/>
County	<input type="text"/>	Phone	<input type="text"/>
		Phone 2	<input type="text"/>
Email	<input type="text"/>		

### SHOP INFORMATION *Shop in which you are renting a booth.*

Shop Name	<input type="text"/>	Shop License #	<input type="text"/>
Shop Address	<input type="text"/>	Shop Phone	<input type="text"/>
City	<input type="text"/>	State	<input type="text"/>
		Zip Code	<input type="text"/>
Shop Manager	<input type="text"/>	Shop County	<input type="text"/>
		Manager's License #	<input type="text"/>

According to Chapter 30, Article 27, Code of West Virginia, all licensed aestheticians, barbers, cosmetologists, hair stylists, and nail technicians that do not have their taxes withheld by their employer, facility in which they are employed, or any other employment agreement are required to submit a booth rental certification annually on July 1st.

Signature Field

Current Date

This application contains Personally Identifiable Information (PII). The SSN number collected within this application is to manage your license account by effectively identifying your information and may be shared with the WV State Tax Department. The information collected on this application will be securely protected through the Board's server database. By submitting this application, I agree to the policy.